

## **Train Mountain Railroad Board of Directors Meeting**

June 26, 2014

Location: Train Mountain, 36941 S. Chiloquin Rd, Chiloquin, OR

### **Call to Order**

The meeting was called to order at 3:15 pm.

Present: Tom Watson, President; Dennis Ward, Treasurer; Chuck Barnes, Secretary; Jim Armstrong; Jerry Crane; and, John Black (TMI, non-voting)

Absent: None

Others in attendance: Les Dent, John Cooper, Jeff Pape, Judith Williamson, and Dick Peterson

### **1. Closed Session**

At 3:16 pm the Board went into closed session.

### **2. Open Session**

At 4:12 pm the Open Session Board meeting was called to order. Attendance as listed above. Tom stated that the Board had tabled any action regarding adding additional Board members.

### **3. Facilities - Jerry Crane**

- a. Central Station Update. i) The handrails in the steaming bays and backshop have been installed. ii) New doors and related interior wall improvements on the south side of the Hall of Flags have been completed. iii) A new man door and new freight doors have been installed on the east wall of the Hall of Flags. iv) Stripping the interior wall along the east wall of the Hall of Flags has been completed. The installation of the new doors and water line work for the exterior (handicapped) bathrooms required improvement of the east wall. v) The exterior (handicapped) bathrooms now have water, but additional work is needed to finish the bathrooms. vi) Emergency lighting has been installed in Central Station. vii) The Blue Caboose Campground septic tank has been located and needs to be pumped. viii) The Motor Pool septic system has not been located.
- b. The Central Station septic system is now pumping sewage into the new septic system. The pumps need to be reprogrammed and some other minor work is still needed. Adkins Engineering will provide "as-built" drawings to the County for their final approval.
- c. Fall/tripping hazards are being identified and corrected.

### **4. Budget Items – John Black**

John provided a TMI financial report. The report is attached to and made a part of these minutes.

- a. There was discussion regarding the need for an additional authorized person on the TMRR accounts. **Motion:** Add Tom Watson to the signature cards for the TMRR checking account and credit card account. Armstrong/Ward. Approved 4-0 (Crane was absent at the time of the vote.)

- b. Store. A budget to restock the TM store needs to be developed. The store needs additional t-shirts, hats and sweatshirts. Funds to restock the store should be available by this fall. Some of the store money was used to help fund Central Station's new septic system, but the money should be repaid this fall.
- c. Backshop. A list of supplies that are needed for the Backshop should be developed. Boyd Butler should be able to assist. TMRR pays for the Backshop supplies. If the amount is less than \$500.00 Dennis Ward has the authority to purchase the supplies, provide there are sufficient funds available.
- d. Office. More help would be appreciated.
- e. Radios for CTC. There was a brief discussion regarding the need for four additional radios. **Motion:** Authorize TMRR to spend up to \$200.00 for the purchase of four radios. Ward/Armstrong. Approved. 4-0 (Crane was absent at the time of the vote).

#### **5. Joint Issues (TMRR-TMI-FTM) – Tom Watson**

- a. Volunteer Coordination. Due to the increased number of visitors an on-site volunteer coordinator would help reduce the impact on the office staff. Russ Wood has been handling this task but does not want the title.
- b. Project Coordination. Most projects have a coordinator and we need to direct questions, volunteers, etc. to the appropriate coordinator.
- c. Parts Coordination. We need to make sure all needed items are on-site when a project starts.
- d. Resource Coordination. We need to make sure all needed items are on-site when a project starts.

#### **6. 2015 Triennial**

- a. Open Event or Must be a TM Member? After considerable discussion it was determined all attending must be a TM member or a member's guest. This will also help eliminate the "public ride" issue. **Motion:** To bring and operate equipment one must be a TMRR member and pay the 2015 Triennial meet fee. Crane/Armstrong. Approved. 5-0
- b. Scheduled Passenger Train Issue. Concern was voiced that having scheduled passenger trains might be viewed as a "public ride" and fall under the very restrictive Amusement Park regulations. Requesting donations for train rides may also trigger the Amusement Park regulations. To avoid any conflicts with the Amusement Park regulations, the Board decided there will be no scheduled passenger train rides and donations will not be solicited. TMRR will make riding cars available to TM members who may then give guests a train ride.
- c. Autonomy of Event. John said the 2015 Triennial fees will go to TMI to help with the 501c3 33% rule. TMI will provide TMRR with sufficient funds to pay the Triennial bills.
- d. Who Will Run the Event? The 2012 Triennial worked very well with subcommittees. The same subcommittee concept will be used for the 2015 Triennial. Tom Watson, Dennis Ward and Russ Wood will chair the subcommittees. TMRR will coordinate and run the 2015 Triennial.

### **7. Theme for August Meet**

Traditionally the August meet is the least attended TM meet. To help generate a larger attendance it was suggested that we name the meet and hold a swap meet during the meet. Discussion was held on naming the August meet and holding a swap meet. The Board agreed to hold the swap meet. The swap meet vendors must be a TM member or their guest. The items being sold do not need to be train related. **Motion:** Name the August meet "Hot August Deals". Armstrong/ Ward. Approved. 5-0.

### **8. Close all of TM to non-propane Fired Steam – John Black**

Due to the serious fire hazard at TM John requested that at the close of the 2015 Triennial all of TM be closed to non-propane fired steam engines. The TMI and FTM Boards had approved a ban of non-propane fired steam engines on TM property. There was extensive discussion about the serious fire hazard facing TM, the lack of water south of South Chiloquin Rd, the potential cost of fighting a fire, and the importance of taking prudent precautions to eliminate fire hazards. Concern was expressed that a major fire could threaten the future of TM. The Board concluded fire safety is a significant concern and measures need to be taken to reduce the fire danger. The Board recognized that banning non-propane steam engines will be controversial and draw some negative responses. The Board will have Fire Safety as an agenda item on future Board agendas.

**Motion:** TMRR will be closed to all non-propane fired steam engines operating on TM property after the close of the 2015 Triennial. Crane/Armstrong. Approved. 5-0. **Motion:** Close the existing fire pit located behind the passenger car. Ward/Armstrong. Approved 5-0.

### **9. Status Report – John Black**

- a. John expressed his gratitude for all that has been accomplished: IRS issue resolved; track is open; A new Central Station sewer system has been installed; Hairpin track is being replaced; membership has increased; the Big Build was a success; handrails have been installed; and, new doors and windows have been installed in the Hall of Flags.
- b. Boy Scouts are coming August 16, 2014 and will work on the Hairpin track project. Dennis will coordinate with the Scouts.
- c. John, Dennis and Richard Cox inspected the K&W track and recommended the outer rail on 72 track panels be replaced with steel rail, and 16 switches (aluminum/wood) be replaced with steel rail/plastic ties switches. 72 sticks of steel rail will cost approximately \$1,600. John will request K&W pay the cost. Dennis and Les Dent will take this item to the K&W Board. The work can be done during upcoming workweeks. Since the K&W provides public train rides, the Board supported moving this track project ahead of the Aspen Grove to Witcombe project which had been the next highest track project. Richard Cox will coordinate the construction.
- d. The plastic for the Aspen to Witcombe track project will cost approximately \$6,000. The track project needs to be completed prior to the 2015 Triennial.
- e. John is looking at a new bookkeeping service for TMI and FTM.
- f. John reminded the Board that it needs to hold an "Annual" Board meeting to elect the President, Treasurer, and Secretary. **Motion:** The Annual TMRR

Board meeting will be held during the September meet week. Armstrong/Crane. Approved. 5-0.

g. The Board discussed ways to create a place K&W could load and unload passengers nearer to Central Station. The discussion included the possibility of building a new circle with sidings near the switch to enter K&W from TM. No action was taken.

h. Judge Rambo has signed the final order of the Vertel v. Breen lawsuit.

i. Klamath County's approval of the Train Park Zone has been appealed by the State of Oregon. Most likely the resolution is months and months away.

j. The Maricopa Live Steam Club will hold their Fall Meet on November 1 and 2, 2014. Their Ops Meet will be in January 2015. John encouraged the Board members to attend the meets.

#### **10. Museum – Steve Panzik**

Steve was not in attendance so this item was continued to the next Board meeting.

#### **11. Last Minute Items**

None.

#### **12. Public Comment**

Jeff Pape and Les Dent thanked the Board for their hard work.

#### **13. Set Next Scheduled Board Meeting**

No date set. The Board will attempt to meet at 3:00 pm on the Thursday of each meet workweek.

#### **14. Adjourn**

**Motion:** Adjourn the Board meeting. Ward/Armstrong. Approved 5-0. Meeting adjourned at 6:32 pm.

The minutes were taken and submitted by Chuck Barnes, Secretary.  
The TMRR Board approved the minutes with an email vote.

## Train Mountain Institute Financials

### Assets

|                 |                 |
|-----------------|-----------------|
| Main            | \$ 7,940        |
| Dennis Bill Pay | \$ 3,448        |
| PayPal          | <u>\$ 1,500</u> |
| Total           | \$12,888        |

### Reserves

|                   |          |                               |
|-------------------|----------|-------------------------------|
| Operating         | \$ 2,100 | (Want to build to \$15,000 +) |
| Real Estate Taxes | \$11,600 | (should be \$13,600 today)    |

### Immediate Outstanding Obligations

|                                   |                                    |
|-----------------------------------|------------------------------------|
| Vertel License Fee                | \$ 1,940                           |
| Hairpin Plastic                   | \$ 3,648                           |
| Water System Survey               | \$ 200                             |
| TMRR Event Fees                   | \$ 4,680 (as of 6/25 Wed)          |
| TMRR Membership share             | \$ 525 (as of 6/25 Wed)            |
| Friends Membership share          | \$ 525 (as of 6/25 Wed)            |
| Jerry Crane Expenses              | \$ 1,500 (estimate)                |
| Ballast for Containerville Hopper | \$ 2,000 (estimate)                |
| LUBA Attorney                     | <u>\$ 1,200 (estimate to date)</u> |
| Total                             | \$16,218                           |

### Obligations next 4 months

|                              |                            |
|------------------------------|----------------------------|
| Fill Real Estate Tax Reserve | \$ 2,000 (By October)      |
| Debra Cox wages to Friends   | \$ 4,000 (@ \$1000 per mo) |
| Total                        | \$ 6,000                   |

### Other Commitments -- No hurry

|                                   |                 |
|-----------------------------------|-----------------|
| Buying Steel Rail from John Black | \$ 6,375        |
| John Black Expenses               | <u>\$ 6,517</u> |
| Total                             | \$12,892        |

Witcombe to Aspen requires 4000' plastic \$ 6,090

## Train Mountain Railroad Financials

### Assets

|                        |                             |
|------------------------|-----------------------------|
| Checking account       | \$ 4,939                    |
| Meet Fees Receivable   | \$ 4,680 (Payable 7/1)      |
| Memberships Receivable | <u>\$ 525 (Payable 7/1)</u> |

Total \$10,144

No outstanding obligations